

Name of "Resident"(print legibly): _____ Campus Town Apt #: _____

Campus Town offers the option for students who are awaiting refunds from TCNJ, due to Scholarship and/or Financial Aid awards, to defer Fall and/or Spring payments until that refund is received, as outlined below. Summer payments CANNOT be deferred and are due as outlined in the lease. **Parking Fees are NOT covered by Financial Aid.** Students who defer payment for Financial Aid awards are NOT eligible to enroll in an Installment Payment Plan. Resident must submit a new Financial Aid/Scholarship Payment Plan Addendum **each semester** by August 1st (Fall Semester) and January 2nd (Spring Semester).

All students who wish to defer must agree to the terms below to enroll:

1. Resident must provide proof of Financial Aid/Scholarship refund amount to Campus Town with this form by stated deadline each semester. (you must submit this form and a copy of your TCNJ Invoice that includes aid)
2. Resident will make payment, as outlined in the lease payment schedule, of any amount that will not be covered by the anticipated Financial Aid/Scholarship refund.
3. Resident is responsible for depositing their Financial Aid/Scholarship refund and making payment directly to Campus Town on any remaining balance within 10 business days of the refund disbursement date.

Campus Town will amend the Lease Payment Schedule outlined on the lease as follows:

- Fall Payment due: 10 business days after the refund disbursement date or by November 1, whichever comes first.
- Spring Payment due: 10 business days after the refund disbursement date or by March 15, whichever comes first.

Failure to meet these Lease payment deadlines may result in assessment of **ALL applicable late fees**, the Resident will surrender possession of the leased space, and Campus Town will block access to the space and/or remove Resident's belongings to clear the space, at the Resident's expense.

Initial _____ I understand that it is my responsibility to fulfill the above terms without reminder.

Initial _____ I understand that it is my responsibility to pay the difference between the anticipated refund due to financial aid/scholarship and the balance due by the dates outlined in the Lease Payments Schedule – on or before August 1st for Fall 2018 and on or before January 2nd for Spring 2019.

Initial _____ I understand that failure to fulfill my responsibilities above may result in assessment of all applicable late fees and all collection remedies to be immediately taken without any notice.

Initial _____ I understand that loan information obtained from sources other than the Resident's PAWS account will not result in payment deferral

Initial _____ I understand that I am responsible for the full amount of the Lease payment, regardless of any changes to the anticipated financial aid/scholarship refund.

By signing below, I acknowledge that I have read, understand, and agree to the terms set forth in this addendum:

Resident Signature _____ Date _____

**You must submit this form along with your loan information from your PAWS account which is typically on your TCNJ Semester Invoice.



Questions? Contact the management office at: campustown@cocm.com / 609-273-7925
All persons will be treated fairly and equally without regard to race, color, religion, sex, family status, disability, national origin, or source of income



Sample Invoice



TCNJ THE COLLEGE OF
NEW JERSEY

Office of Student Accounts
Green Hall 119
609-771-2172

To find this document:
Log into your PAWS account
Go to Main Menu -> Student Self Service
Select: Campus Finances, then View Bill

Invoice: [REDACTED]	Due Date: 2017-08-09
Invoice Date: 2017-07-26	Total Amount Due(USD): N/A

[REDACTED] Invoice For: [REDACTED]
PAWS ID: [REDACTED]
Career: [REDACTED]
School: [REDACTED]

Invoice Items

Item Description	Amount (USD)
Fall UG Card Service Fee	10.00
Fall UG Gen Serv Fee/Capital	1,484.49
Fall UG Student Activity Fee	143.96
Fall UG Student Center Fee	130.15
Fall UG Tuition In State	6,315.85
Current Invoice Amount:	
	8,084.45
Prior Invoice ID: SUM 2017 [REDACTED]	
Prior Invoice Amount:	
	.00
Anticipated Aid Amount:	
	-16,580.00
Total Amount Due:	
	-8,495.55

Anticipated Aid

Item	Term	Aid Year	Career	Amount (USD)
Federal Direct Unsub Loan	2017 Fall	2018	Undergrad	3,710.00
Federal Direct PLUS Loan	2017 Fall	2018	Undergrad	12,870.00
Total Term Anticipated Aid:				16,580.00

Term Summary

Item	Term	Amount(USD)
Charge	2017 Fall	8,084.45
Total Term Summary:		8,084.45

*Health Insurance waiver period is from June 30, 2017 through September 13, 2017. For more information, please refer to: <http://studenthealthinsurance.pages.tcnj.edu/>
 *For information about the College's tuition payment plan, please visit www.tuitionpaymentplan.com/tcnj or contact the College's payment plan representative at 609-771-3145.
 *For additional details on the new tuition and mandatory fee structure, please visit: <https://studentaccounts.tcnj.edu/files/2017/07/Tuition-and-Fees-Structure.pdf>
 *Payment options: In person: cash/check - Green Hall Rm 119
 By mail: TCNJ, Office of Student Accounts, P.O. Box 781791, Philadelphia, PA 19178-1791 Include the student's name and PAWS ID.
 Online: Credit/ACH - <http://studentaccounts.tcnj.edu/>